

MAHATMA GANDHI INSTITUTE FOR COMBATING CLIMATE CHANGE
(Govt. of NCT of Delhi)

BAKOLI, ALIPUR, DELHI-110036

Ref. No.: MGI/Admn./O.O./09-10/Pt.-3/

1256-1261

Date:

16/1/26

OFFICE ORDER

In supersession of the earlier orders issued on the subject, the **Internal Complaints Committee (ICC)** is hereby reconstituted in the **Mahatma Gandhi Institute for Combating Climate Change (MGICCC)** with the approval of the **Director, MGICCC**, to examine complaints/matters relating to sexual harassment in compliance with the provisions of **Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**, as under:

- | | |
|---|---------------|
| 1. Ms. Roop Avtar Kaur
Director, MGICCC | – Chairperson |
| 2. Ms. Kalyani Raj
NGO Representative | – Member |
| 3. Sh. H. K. Kaushik
Work Assistant, MGICCC | – Member |
| 4. Smt. Lalita Dahiya
Stenographer, MGICCC | – Member |

The Committee shall attend to and expedite action on complaints received from women employees of MGICCC regarding sexual harassment at the workplace. The Committee shall also coordinate and recommend measures for improvement of working conditions to ensure a safe, secure, and healthy working environment for women employees.

All women employees of MGICCC may bring their problems, grievances, or complaints, if any, relating to sexual harassment at the workplace, to the notice of the Internal Complaints Committee constituted under this order.

This order shall come into force with immediate effect.

Roop A. Kaur
16.1.26
Director, MGICCC

Copy to:-

1. All members of the Committee
2. Dr. Chetna Anand, Sr. Scientific Officer, Environment Department, GNCTD
3. Sh. Vinay Kumar Sharma, DEO for uploading on the MGICCC website.